

# REGISTRATION RELATED FEES POLICY



**POLICY NUMBER:** PO013-01

**DATE APPROVED:** September 20, 2018

**DATE TO BE REVIEWED:** XXXX

**DISTRIBUTION:** External and Registrants

**COMMITTEE:** Policy Committee

**DATE(S) REVIEWED (REVISED):** XXXX

**ISSUING AUTHORITY:** NSAMRT Board

**APPROVAL:** 

## POLICY

Fees will be reviewed annually and will be coordinated with the annual budget development process. Payment of fees shall be by personal or certified cheque, company cheque, money order, Visa, or MasterCard.

Rationale: Fees must reflect requirements for NSAMRT to be financially stable. Annual dues supports the operations of the NSAMRT while the application fees support the cost of processing and reviewing licensing requests. Annually financial stability is reviewed to ensure fee structure and methods of payment are appropriate to long term organization stability.

## PROCEDURE

Pursuant to the Fee Bylaw, the following conditions apply to payment of fees:

- 1.1 All annual fees are due and payable on or before November 1.
- 1.2 A member who fails to pay an annual license fee on or before December 31 ceases to be licensed effective January 1.
- 1.3 A registrant who pays an annual fee on or after Jan 1st shall pay a lapsed member fee of \$100.00 in addition to the annual fee and must complete reinstatement process.

## APPLICATION FEES

- 2.1 A non-refundable application fee of \$100.00 must accompany each application for registration.
- 2.2 Subsection 1.2 and 1.3 above does not apply to a student member who applies for non-active membership.
- 2.3 The annual fee for a full practising license with NAMRT is \$450.00.
- 2.4 The annual fee for CAMRT is \$225