

NSAMRT 76th Annual General Meeting

June 12th, 2016

Halifax, Nova Scotia

Bourinot's rules of order followed.

44 voting members are present, quorum is met.

Special guests Ryan Baxter from McInnes-Cooper law firm, Dorothy Archibald, lifetime member, Shirley Bague, past-president of CAMRT, and the family of Jan Musselman.

Motion to approve the Agenda for the NSAMRT Annual General Meeting.

D. Archibald moves to accept the agenda, M. Sponagle seconded.

M. Brydon has an amendment to the agenda, adding awards and introduction to the Executive Director, Julie Avery.

Motion approved.

Awards

The Jan Musselman Memorial Award of Excellence will be given to a MRT who demonstrates genuine dedication to their profession and community. The award was presented to the family of Jan Musselman.

Presidents Bursary was awarded to two applicants, K. Lawrence and J. Murphy.

Executive Director

Julie Avery assumed her position as NSAMRT's Executive Director February 1st, 2016. Since then she has been improving communication within NSAMRT and the members, quicker turnaround for email and phone responses, re-established connection with site champions, met with technologists across the province during site visits for questions and discussions as well as representing NSAMRT across the country on many platforms.

Approval of the Minutes of the 2015 75th Annual General Meeting

V. Sorhaindio moves to accept the Minutes. W. Creene seconded. Motion approved.

Approval of the Committee Reports

K. Grandy moves to accept the Reports en mass. K. Maloney seconded. Motion approved.

Question from B. Martell: can paper copies of the budget be distributed to the members? M. Brydon to show the budget on the screen.

Motion approved.

Presidents Report

M. Brydon present.

Question from B. Martell: Have we discussed the relationship of the college and NSAMRT in the future?

-Under our legislation the College will be the only governing body and will have a member service branch

Question from P. Duffy: Will there only be one board?

-When the proclamation happens, there will be 6 months to have a vote for a new board for the College.

Comment from B. Martell: The purpose of the College is to protect the public.

Question from R. Sharp: When do you expect the College to be proclaimed?

-According to the DHW we are the next to have our regulations looked at and we are hopeful for the fall. The earliest we would be proclaimed at this point would be Spring 2017.

-Once regulations come into review, proclamation is imminent.

Directors Report

K. Fader present. No questions.

Registrars Report

C. Gamache present.

Question from V. Sorhaindo: How many members so we currently have?

-641 at the time of Annual General Report, currently 616.

Student Secretary Report

C. Gamache present.

Comment from R. MacLeod: CAMRT certification test will still be written on paper, not yet advanced to the computer based test.

Education Committee Report

J. Sperry absent. No questions.

Comment from NSAMRT Board-will be a call for volunteers in the next few weeks for all committees.

Communication Report

K. MacInnis present.

Question from D. Archibald: What response did we get from the communications survey?

-25% of members responded to the survey.

Bylaws Committee Report

S. Chauder absent. No questions.

Credentials Committee Report

L. Bonin absent.

Question from B. Martell: They worked on a template in 2010 for CPD that had 4 components, which members had to have certain credits in each component.

-There will still be multiple components, there is a maximum CPD credits allowed for some categories.

Question from B. Martell: Will CPD credits be grandfathered from the year before proclamation?

-Unsure, the Board will look into this.

-First year will be about education and learning the new system of CPD.

Comment B. Martell: The previous model had grandfathered CPD and should be followed to be credible with the members.

Nominations Committee Report

C. Davis present. No questions.

Policy and Procedures Committee Report

J. Avery present. No questions.

Professional Conduct Committee Report

J. Bower present. No questions.

Finance Committee Report

D. McAolney present.

Treasures Report and 2016-2017 Budget

D. McAolney and M. Brydon present.

Question from B. Martell: In regards to the budget, a reserve fund must have 6 months of assets in it and I do not see anything in the budget for allocating any funds towards this.

-Total amount of the reserve is not in the budget; it is under operational reserve fund, unallocated assets are put into the reserve fund as well. We do not put reserves into

the budget line, however after the budget is complete any net income is allocated a variety of reserve funds. At this point, our longest contract is for 3 months, so the NSAMRT operational reserve fund must have sufficient funds to cover 3 months of expenses. This is not a static amount and will need adjustment when items like leases or other contracts may require more than 3 months of operational expenses. Currently the contingency fund is the most important for the NSAMRT.

Question from B. Martell: Over the next 5 years will we continue to build the reserve fund?

-When we become proclaimed we will have to reassess and forecast the different contracts the College will have, and it is likely the amount required in the operational reserve fund will change.

The new budget is laid out according to where the money is going, previously the budget was recorded according to who or which committee spent the money, rather than what the money was specifically budgeted for.

Currently our budget runs March 1st- February 29th but our license year runs January 1st to December 31st, so 2 months of our dues belongs to the previous budget year, and the assets don't reflect that in the budget.

Question from B. Martell: Was the deficit for the business year or the actual year?

-Business year

Question from B. Martell: If we get proclaimed in the fall, do we have the resources to handle a complaint, financially?

-The contingency fund is where the money for complaints is held for this, not the professional conduct committee budget. We currently have funds for one –two complaint. Research for similar sized organizations have budgets for 2 complaints per year.

Question from B. Martell: When proclaimed, if sonography gets a complaint, who covers them when they haven't contributed anything to the contingency fund?

-We will be a new entity; all sonographers not a member of NSSDMS will have to pay full dues to become a member of the College, therefore contributing to the contingency fund through their dues. However as NSAMRT we currently have complaints so we need to be finically able to deal with the complaints today.

Question from V. Sorhaindo: When we go to a College and sonography is merged with NSAMRT, and we have our contingency fund set up already, will they be providing a contingency fund similar to ours prorated for their members?

-Sonography has an elected membership, sonographers currently do not have to register with their society, they are not regulated therefore do not have a contingency fund because they are not accountable in the same way that NSAMRT is regulated currently. When we become a college the sonographers not apart of NSSDMS will have to pay full registration dues which will contribute to the contingency fund.

This year during MRT week there will be a small media buy online so that MRT will have more presence. We are trying to improve volunteering in NSAMRT and encourage members to volunteer. Sending an LDI candidate that is a NS member is more expensive now, not reflected in the budget.

Comment from B. Martell: Every year there is a LDI candidate that doesn't get selected from NS, if we have money budgeted for an NS member for LDI we should use it to encourage young professionals and volunteering. Because there is budgeted money we need to find a way to send the NS member.

Question from M. Spongale- How do we select a NS member for LDI funding, in the past it has been difficult to select a member because of the different requirements?

Comment from B. Martell: We could have criteria for the LDI funding just like our current President Bursary, with possible commitment back to the NSAMRT.

Question from B. Martell: What is the expectation of the Executive Director when we become a college?

-A full time ED will be needed for the College.

Question from C. McNeil: The website is only budgeted for \$2000 in the next year, will there be more budgeted in the future?

-For the new website, NSAMRT and NSSDMS are splitting the costs 50/50. NSSDMS is paying for the other half, as well as the company gave us an in kind discount. Since it was a purchase specifically for the College, NSAMRT and NSSDMS are contributing equally because it is not something we can use as NSAMRT.

Question from C. McNeil: The events budget has tripled, is this because of increased attendance?

-We will be trying to provide funding for the AGM, historically the organizing committee had to fund this themselves, now we are moving toward NSAMRT funding this, so the funding doesn't fall on the organizational committee of the AGM. In the future we are looking into an Atlantic Province conference with low fees for members.

Motion to accept the 2016-2017 budget.

V. Sorhaindo moves to accept the 2016-2017 budget. M. Spongale seconded. Motion approved.

Ratification of Newly Elected Members

This year the electronic voting was used to vote for 3 positions on the NSAMRT Board, 45% of the members voted.

Successful candidates are:

Two year positions- Chrissy Gamache
Stephanie Schofield

One year position- Paul Menhennett

Motion to ratify the 2016 electronic voting to appoint C. Gamache, S. Schofield to 2-year term each, P. Menhennett to 1-year tem effective July 1st, 2016.

C. Davis moves to accept, S. Naugle seconded. Motion approved.

Motion put forth to accept WBLI as our financial reviewer for 2016-2017.

V. Sorhaindo moves to accept, S. Schofield seconded. Motion approved.

77th Annual NSAMRT AGM Location

K. Maloney announces the 77th NSAMRT AGM will be held in Yarmouth.

Question from V. Sorhaindo: The CAMRT AGC will be end of April, when is the NSAMRT AGM planning to be?

-Mid May, no set date currently.

Motion to adjourn the 76th NSAMRT Annual General Meeting.

B. Martell moves to accept, N. Deveau seconded. Motion approved.

Respectively submitted,
Carla McClemens, RTR
NSAMRT Secretary